



**EAST CESSNOCK BOWLING CLUB LIMITED**  
**ACN 000 835 923**

**NOTICE OF ANNUAL GENERAL MEETING and RESOLUTIONS**

**NOTICE** is hereby given that at the Annual General Meeting of **EAST CESSNOCK BOWLING CLUB LIMITED** to be held on **1 November 2023** commencing at **6:30pm** at the premises of the Club, 6-12 Victoria Street, Cessnock, New South Wales.

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**BUSINESS**

The Business of the meeting will be as follows:

1. Apologies
2. To receive and consider the minutes of the previous Annual General Meeting
3. To receive and consider the financial report and auditor's report for the financial year ended 30 June 2023. Copies of these reports are available on the Club's website ([www.ecbc.com.au](http://www.ecbc.com.au)) or on request at the Club.

**Note:** Members who may have any questions in relation to any report are requested to submit their questions in writing to the Executive Manager ([projects@ecbc.com.au](mailto:projects@ecbc.com.au)) by 5:00pm on Friday 20 October 2023. This will allow sufficient time for information to be gathered or research undertaken. If questions are not submitted in this manner, the Club may not be able to provide a complete answer at the Annual General Meeting.

4. To consider and if thought fit pass the Ordinary Resolutions set out in this Notice in relation to Directors expenses.
  5. To declare the results of the Election of the Board of Directors.
  6. To deal with any business of which due notice has been given.
  7. General Business.
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**PROCEDURAL MATTERS FOR RESOLUTIONS AT ANNUAL GENERAL MEETING**

1. The resolutions should be read in conjunction with the Notes to Members that follow each resolution
2. To be passed, a Special Resolution must receive votes in favour from not less than three quarters (75%) of those members who, being eligible to do so, vote in person on the Special Resolution at the meeting.
3. To be passed, the Ordinary Resolution must receive votes in favour from a majority (50%+1) of those members who, being eligible to do so, vote in person on the Ordinary Resolution at the meeting.
4. Under the Registered Clubs Act,
  - (a) members who are employees of the Club are not entitled to vote; and
  - (b) proxy voting is prohibited.
5. The Board of the Club recommends the Resolution to members.

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## FIRST ORDINARY RESOLUTION

That pursuant to the Registered Clubs Act:

- (a) That members hereby approve expenditure by the Club over the next twelve (12) months for the following expenses, which includes the professional development and education of Directors subject to approval by the Board of Directors:
- i. Reasonable expenses incurred by Directors in travelling, by either public or private transport, to and from Directors or other duly constituted committee meetings, either within the Club or elsewhere – as approved by the Board on production of documentary evidence of such expenditure.
  - ii. The cost of reasonable food and drink associated with each Board meeting of the Club, and/or attendances at the Club for other duties.
  - iii. Reasonable expenses incurred by Directors, either within the Club or elsewhere in relation to such other duties, including entertainment of special guests of the Club and other promotional activities approved by the Board on production of documentary evidence of such expenditure.
  - iv. The reasonable cost of Directors (and their spouses/partners if required) attending any club, community or charity function as the representatives of the Club and authorised by the Board to do so.
  - v. The reasonable cost of Directors to attend the ClubsNSW meetings.
  - vi. The reasonable cost of Directors attending the ClubsNSW Annual Conference and Annual General Meeting.
  - vii. The reasonable cost of Directors attending meetings of other associations of which the Club is a member.
  - viii. The reasonable cost of Directors attending seminars, strategic planning seminars, lectures, trade displays, organised study tours, fact finding tours and other events as may be determined by the Board from time to time.
  - ix. The reasonable cost of Directors attending other clubs for the purpose of observing their facilities and methods of operation.
  - x. The reasonable cost of Directors/Management attending an end of year dinner with spouses.
  - xi. The reasonable cost of Club apparel being provided to Directors as required.
  - xii. The reasonable cost of an electronic device (for example a tablet or Ipad).

### Notes to Members on the First Ordinary Resolution

1. The First Ordinary Resolution is to have the members in the General Meeting approve expenditure by the Club for Directors to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses.
2. Included in the First Ordinary Resolution is the cost of Directors attending functions as representatives of the Club and, if required, the cost of their spouse/partners also attending those functions.



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## SECOND ORDINARY RESOLUTION

That members hereby approve:

- (a) The payment of the following honorarium per annum to the Directors in respect of services rendered to the Club. Total of \$20,000.00 per annum:
- (b) Such honorarium to be paid at each AGM for the services rendered the year prior.
- (c) Should any Director only hold office for part of the term, the honorarium shall be paid on a pro-rata basis.

### Notes to Members on the Second Ordinary Resolution

- 1. The Second Ordinary Resolution is to have the members approve an honorarium for each Director of the Club for duties to be performed until the next Annual General Meeting.
- 2. The amount distributed to each individual Director will be voted upon at the first Board Meeting after the Annual General Meeting.
- 3. If a Director only holds office for part of the term, the honorarium shall be paid on a pro-rata basis.
- 4. The members acknowledge that these benefits are not available for members generally, but are only for those who are Directors and affiliates of the Club.

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**Dated 12 October 2023**

**By direction of the Board,**

A handwritten signature in black ink, appearing to be "EO", written in a cursive style.

**Ellie O'Meley  
Executive Manager**